



# Main Governing Body Minutes

Thursday 22<sup>nd</sup> February 2018

Item	Agenda Item
1	<p><b>ATTENDANCE AND APOLOGIES FOR ABSENCE</b></p> <p>Present: G Smart (Chair), S Martin, A Varia, L Williams, U Patel, P Davidson, B Lad &amp; R Kapadia            Apologies: A Snow &amp; S Madlani</p>
2	<p><b>MEMBERSHIP OF THE GOVERNING BODY</b></p> <p>GS            An application to become a member of the school Governing Body had been received and she would be meeting them shortly. (Miss Sophie Brodie)</p> <p>Letter of resignation has been received from Mrs Shilpa Madlani (term of office ends 31<sup>st</sup> March 2018)</p>
3	<p><b>DECLARATION OF INTERESTS 2017/2018</b></p> <p>Governors have completed their Governor Annual Review of Interest and Code of Conduct for Governors information and returned it to the Clerk</p>
4	<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>The minutes of the Governing body meeting held on 23<sup>rd</sup> October 2017 were agreed as correct and signed by the Chair of Governors</p>
5	<p><b>MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING NOT ALREADY INCLUDED ELSEWHERE ON THE AGENDA.</b></p> <p>UP</p> <ul style="list-style-type: none"> <li>• London Visit – October 2018 - the Governors agreed to the visit taking place</li> </ul>
6	<p><b>REPORTS</b></p> <p>SK</p> <ul style="list-style-type: none"> <li>• SK – Quality of Learning &amp; Teaching report</li> <li>• AA – Personal Development, Behaviour &amp; Welfare report</li> </ul> <p>GS: Do we have many children who are withdrawn from Assemblies due to their religious beliefs?            AA: Yes. The children are allowed to learn about the culture and ways they live but they are not allowed to take part in an Assembly</p> <p>UP</p> <ul style="list-style-type: none"> <li>• <b>Headteacher Report</b>  <i>School Development Plan</i> – school is embedding everything stated  <i>Pupil/Teacher questionnaires</i> – 5 children don't feel safe at school.              Higher % of teachers felt that poor behaviour was high and that action of the Behaviour Policy was not consistent  <i>Quality of Learning &amp; Teaching</i> in the SDP is showing results.</li> </ul> <p><b>IDSR (no longer known as RaiseonLine)</b> – all governors were given a copy of this new document and UP explained the different standards and levels shown for our school (2017) –</p> <ul style="list-style-type: none"> <li>• Reading is the weaker area.</li> <li>• Writing – in the top 20% of all schools and significantly above average</li> <li>• Maths – in the top 20% of all schools and significantly above average in some areas</li> <li>• Information shows an increase in the grid over 3 years in middle KS1</li> <li>• Information shows a decrease in the grid over 3 years in high KS1</li> <li>• The area covering 'disadvantaged' reasons has been renamed to Diminishing the Difference</li> </ul> <p>The governors agreed that the workings of the school and the initiative groups are having an impact on our achievements.</p>

SM AA	<p>In this world of technology, for example mobile phones, is this becoming a bigger problem?</p> <p>Last academic year we had experiences of children falling out on App's which we had to deal with at school. Following consultation we have inserted information regarding this in our Safeguarding Policy. We have also advised the parents/carers of how to use the Internet Safely. Annually, we have a visit from the Police to talk to the older children about the risks of misusing Apps on phones and ipads etc.</p>
BL UP	<p>What is the school Policy about bringing phones into school?</p> <p>Phones are not allowed in school.</p>
7	<p><b>SCHOOL BUDGET</b></p> <p>SM End of year carry forward currently £27,993</p> <p>PD After discussion the governing body agreed to not have an afternoon Nursery next academic year, 18-19</p> <p>UP <u>What does that mean for staffing?</u>  <u>Current teacher is on a temporary contract to July 2018 - Support staff will be allocated to other areas</u>  Nursery is ran by the school and not the LA.</p> <p><u>Contracts – 2018-2019</u>  After discussing the quotations provided the governors agreed the following contracts from 1<sup>st</sup> April 2018.</p> <ul style="list-style-type: none"> <li>• Grounds: Countrywide</li> <li>• Staff Insurance: Class Insurance Co.</li> <li>• Repairs &amp; Maintenance (property): Options – continue with LCC - move to Boon Ltd</li> </ul> <p>Following a vote by the Governors (6 in favour of Boon &amp; 2 in favour of LCC) it was agreed to take out a contract with Boon for 1 year at present.</p>
8	<p><b>GOVERNOR RESPONSIBILITIES</b></p> <ul style="list-style-type: none"> <li>• Governor visits to be arranged for both the first and second half-of the Summer Term</li> </ul>
9	<p><b>GOVERNOR MATTERS</b></p> <ul style="list-style-type: none"> <li>• Governor Briefing Papers for Spring Term – No issues to be discussed</li> <li>• Training - SM has attended Safer Recruitment Training (Nov 17)</li> </ul>
10	<p><b>UPDATES ON PROJECTS</b></p> <p><u>Clever Classrooms</u>  Nursery &amp; Reception Classes - work has been carried out to incorporate the Clever Classrooms environment  Year 2 classrooms - work to be carried out during the summer term to create the environment for August 2018</p>
11	<p><b>HEALTH &amp; SAFETY</b></p> <ul style="list-style-type: none"> <li>• Swimming Audit - Result – Outstanding - all procedures requested in place</li> </ul>
12	<p><b>SCHOOL POLICIES</b> - The following Policies were ratified by the Governors</p> <p>Asthma - Collective Worship – Cover Supervision – Disability, Equality &amp; Accessibility – English – Marking &amp; Presentation – MFL – New Arrivals – PE Policy – Rarely Cover – Risk Assessments – Staff &amp; Governor Induction – Sun Smart – Transport – Behaviour – Lettings</p>
13	<p><b>SAFEGUARDING</b></p> <ul style="list-style-type: none"> <li>• A Aydin attended Safeguarding Refresher Course – January 2018</li> <li>• U Patel attended Safeguarding Refresher Course – February 2018</li> </ul>
14 AV	<p><b>ANY OTHER BUSINESS / CORRESPONDENCE</b></p> <p><u>Governor Surgeries</u>  <u>We need to show who the Governors are and develop a strong link between governors and parents</u></p> <p>The Governors discussed how this could be done and agreed that this would be an Agenda item for the next meeting. – Mr Varia agreed to attend Parents Evening to speak to parents/carers if required.</p> <p><u>Clerk to Governors</u>  S Tuckwood completed and passed the NCTL Clerks to Governors Development Programme – November 2017</p>
15	<p><b>DATE OF NEXT MEETING(S)</b></p> <p><b>Full Governors:</b> Summer Term: 14 June 2018 5.00pm <b>Finance &amp; Staffing:</b> 14 June - 4.00pm</p>