



JB	They can go to any member of staff who they think can help them – I would signpost them to someone good in what the need.
PD	What is the impact?
JB	Questionnaire to be prepared for teachers to complete.
	<p><u>SP</u> – Explained how the school is using data to support/track progress &amp; attainment across the school.</p> <ul style="list-style-type: none"> <li>• The academic year is mapped for data collection.</li> <li>• 17/18 we introduced the YARC reading programme where data is collected at the beginning and end of the academic year to track progress</li> <li>• PAG rating for year 6 was used to produce data</li> </ul> <p><u>AA</u> – Described how people are made aware of the school Behaviour Policy and how it is implemented, including the support available for the children in relation to behaviour and safety issues</p>
UP	<p><b>Outcome for Pupils</b></p> <p>16/17 – Outstanding in Maths and Writing - Good in Reading</p> <p>17/18 - Predicted above national average in all areas</p>
UP	<p><b>SEF</b></p> <ul style="list-style-type: none"> <li>• Judging Herrick as outstanding other than the Quality of Teaching (not yet achieving deep learning in all lessons)</li> <li>• Autumn 18/19 - If quality of teaching is as expected we will change the SEF to 'Outstanding'</li> </ul>
SM	How do you judge the Quality of Teaching?
UP	We base our decision on consistency – some pockets are stronger than others.
UP	<p><b>Staffing</b></p> <ul style="list-style-type: none"> <li>• 60% turnover of teaching staff</li> <li>• 2 retiring - 1 moved due to professional development - 1 to teach abroad - 1 relocating</li> <li>• All vacancies have been replaced similarly</li> <li>• 1 current TA to be a 'trainee teacher' for 9 months</li> </ul>
UP	<p><b>School Environment</b></p> <ul style="list-style-type: none"> <li>• Clever Classrooms project – continuing in Y2 &amp; Y6</li> <li>• Project to introduce plants and greenery into the school after consultation with PlantPlan. To be installed during the August holidays.</li> </ul>
LW	<p><b>Pupil Premium</b></p> <ul style="list-style-type: none"> <li>• Support provided - Letters &amp; Sounds (small groups) - Subsidised trips to all year groups - Reading Champion - 1:1 support - completing homework in school initiatives</li> <li>• Gaps of attainment narrowing</li> <li>• Reading data for Pupil Premium children is high, writing is the lowest area</li> </ul>
7	<b>SCHOOL BUDGET</b>
SM	<ul style="list-style-type: none"> <li>• 18/19 end of year carry forward £30,000</li> <li>• The process for SEN assessment is very lengthy – school must bear the cost of TA support until <b>partial</b> reimbursement is received.</li> <li>• Loraine, current Bursar has retired and has been replaced by Lisa.</li> <li>• There will be no afternoon nursery provision for the Autumn 18/19 term - predicting enough to start in the Spring term.</li> </ul>
8	<p><b>GOVERNOR RESPONSIBILITIES</b></p> <p>Governor visits were carried out and reports received.</p>
9	<p><b>INFORMATION UPDATES</b></p> <ul style="list-style-type: none"> <li>• School Website - slight alterations to be made to ensure all information required by Ofsted and parents is available and easily accessible</li> </ul>

	School holding a Summer Fayre (Wednesday 4 July) to raise money towards school projects
10	<p><b>GOVERNOR MATTERS</b></p> <ul style="list-style-type: none"> <li>• Governor Briefing Papers for Summer Term – No issues to be discussed</li> <li>• Governor Surgeries – Mrs Kapadia, Mr Varia and Mr Davidson volunteered to be present at Parents Evening to talk to parents/carers</li> <li>• School Improvement Teams - The new team chart was approved</li> </ul>
11 UP	<p><b>UPDATES ON PROJECTS</b></p> <ul style="list-style-type: none"> <li>• Clever classrooms - Y2 and Y6 for Autumn 18 term</li> <li>• Reception cloakroom area – area for coats, boots etc. been built under the outdoor lockable shelter</li> </ul>
12 ST	<p><b>HEALTH &amp; SAFETY</b></p> <ul style="list-style-type: none"> <li>• Swimming – Staff who attend will be taking their tests for 18/19 prior to the first visit for the Autumn term</li> </ul>
13	<p><b>SCHOOL POLICIES</b> - The following Policies were ratified by the Governors Ofsted Safeguarding Audit completed - Policy statement for DBS checks - Revised Staff/Governor Induction Policy Recruitment Policy - Parents Code of Conduct - Privacy Notice for Governors - Security Policy (Revised)</p>
13	<p><b>SAFEGUARDING</b></p> <ul style="list-style-type: none"> <li>• A Aydin attended Safeguarding Update meeting - 5 June 18 (School Policy to be amended upon receipt of the information from LCC)</li> <li>• All staff to take/retake the on-line Safeguarding Course – September 2018</li> </ul>
14 ST PD	<p><b>ANY OTHER BUSINESS / CORRESPONDENCE</b></p> <p><b>Playgroup</b> Letter received requesting financial support to solve the problem of a large puddle forming when it has rained heavily. <a href="#">PD</a> <a href="#">This problem has been going on for many years and the school has paid for an examination of the drainage system which shows as being clear. The problem is that the playground slopes in that area.</a> Governors discussed the request and due to the school having paid a large amount of money previously to the Playgroup for this matter it was agreed that on this occasion we are unable to help. <i>(letter to be sent from Chair of Governors)</i></p> <p><b>GDPR (General Data Protection Register)</b></p> <ul style="list-style-type: none"> <li>• Judicium to undertake any issues and provide the school with template policies etc.</li> <li>• All policies, codes of practice, permission requests etc. will be created, issued and collated when available.</li> <li>• Action plan has been agreed with the IT company, which includes upgrading the system to Windows 10. This will enable us to put more data into the 'cloud' and all staff will be able to access their school information without having to use a memory stick.</li> <li>• As the above is to be installed during the Autumn term, all teachers have been issued with an encrypted memory stick for the time being – for which they have had to sign to acknowledge receipt.</li> </ul> <p><b>Safeguarding Ofsted/Complaints panel</b></p> <ul style="list-style-type: none"> <li>• A parent contacted Ofsted regarding an incident where the Complaints Panel had met.</li> <li>• Following an in-depth conversation with them, information and evidence was provided.</li> <li>• No further action to be taken but we are expecting an inspection imminently following her actions.</li> </ul>
15	<p><b>DATE OF NEXT MEETING(s)</b></p> <p><i>Full Governors:</i> Autumn Term: <a href="#">11 October 2018 5.00pm</a> <i>Finance &amp; Staffing:</i> <a href="#">11 October - 4.00pm</a></p>

