



# Giving Proof Of Listening Means

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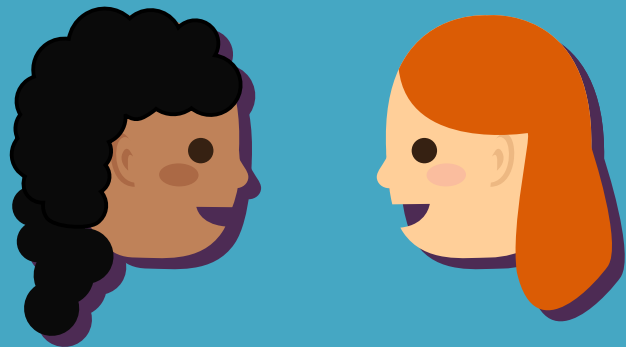
## Listen carefully

Try to summarise what has been said and ask questions.



## Face the speaker

Make sure you are looking at the speaker so that they know you are listening.



## Body language

Use your body language to show that you are calm and focused.

