

# Significant Findings of Risk Assessment

Site / Premises: <b>HERRICK PRIMARY SCHOOL</b>	Assessment Carried Out By Name: SUE TUCKWOOD Signature: <i>Sue Tuckwood</i>	Assessment Serial Number: <b>15</b>		
Revised: Spring Term 2022	Headteacher Name: <b>UMESH PATEL</b> Signature: <i>Umesh Patel</i>	Date Carried Out or Reviewed	Date for Next Review	Reviewed By (Name)
Activity / Process: School activities during COVID 19 outbreak - <b>Government Roadmap Step 4</b> <ul style="list-style-type: none"> <li>During this evolving situation please monitor and follow government guidance given in the web links provided</li> <li>All normal working practices should be assumed to continue unless they need to be changed for the duration.</li> </ul>		16 July 2020	October 2020	U Patel
		October 2020	4 December 2020	S Tuckwood
		4 December 20	14 December 2020	S Tuckwood
		15 December 20	1 January 2021	S Tuckwood
		1 January 2021	1 February 2021	S Tuckwood
		1 February 2021	1 March 2021	S Tuckwood
		1 March 2021	14 May 2021	S Tuckwood
		14 May 2021	9 July 2021	S Tuckwood
		16/24 August 21	25 October 2021	U Patel / S Tuckwood
		25 October 2021	15 November 2021	U Patel / S Tuckwood
		15 November 2021	30 November 2021	U Patel / S Tuckwood
		30 November 2021	4 January 2022	U Patel / S Tuckwood
		4 January 2022	25 February 2022	U Patel / S Tuckwood
	<b>28 February 2022</b>	<b>15 March 2022</b>	<b>U Patel / S Tuckwood</b>	

## Risk Rating.

The Risk Rating process is provided for guidance only. It is the risk assessors' evaluation of the risks that is important, and this may differ from the result indicated by the risk rating matrix. Even after taking the risk rating into consideration employers still have a duty to ensure that sufficient and adequate control measures are in place to ensure that any remaining risks are kept as low as is reasonably practicable.

What are the Hazards ? (What can go wrong)	Who might be Harmed & How ?	Existing Control Measures (What are you already doing to manage the hazards/risks?)	Risk Rating with controls in place			Additional Controls Required (Where the existing controls are insufficient to reduce the risk to an acceptable level)	Action By Who & When
			Low	Imp/ Sev	Risk Score		
<b>Catching / Spreading COVID 19</b>	Staff, Pupils, Visitors	<b>Ongoing - Rapid Result Tests (Lateral Flow Tests) With effect from 21 February 2022</b> Ongoing twice weekly Lateral Flow Testing is no longer required in School settings. It is however advised to continue for Staff and Pupils in Secondary age SEND Settings and Alternative Provision Settings. The testing available consists of two Lateral Flow Tests taken at home each week, 3 to 4 days apart. Although encouraged and prior consent is required, this testing is voluntary. <b>Lateral Flow Test Results</b> A negative result will allow the tested person to remain in school.				All Staff provided with 'Plans for Reopening booklet – August 21.  All staff advised of R.A. amendments.	

		<p><b><u>A positive result will require the tested person to self-isolate for:</u></b></p> <p>If the result is positive the tested person is advised to stay at home and avoid contact with other people.</p> <p>This stay at home advice is initially for 10 days, unless the following circumstances apply -</p> <p>After 5 days, they may choose to take a Lateral Flow Device (LFD) Test followed by another the next day - if both are negative, and they do not have a temperature, they can return to their normal routine.</p> <p>Where tests are carried out at home the results must be reported to NHS Test and Trace as soon as the test is completed either online or by telephone as per the instructions in the home test kit. Staff should also share their result with the school to help with contact tracing.</p> <p>Issuing of home test kits to Staff are to be recorded in an Issue Log, and results of home tests are to be recorded in a separate Results Register.</p> <p>Results for tests taken at School will be recorded &amp; reported in line with current School test logging protocols.</p> <p><b>Lateral Flow Test Reporting</b></p> <p><i><u>Incidents regarding LFT testing are to be reported as follows.</u></i></p> <p>Home testing Clinical Incidents to -<a href="https://coronavirusyellowcard.mhra.gov.uk">https://coronavirusyellowcard.mhra.gov.uk</a> &amp; the School Management.</p> <p><i><u>Home testing Non Clinical Incidents to -</u></i></p> <p>NHS Test &amp; Trace Service Telephone N° 119 &amp; the School Management.</p> <p>Incidents in School to -</p> <p><i><u>Incidents in School</u></i></p> <p>It is important that all incidents related to testing are recorded including void results.</p> <p>Serious incidents, including those that require immediate pausing of all testing on site, should be escalated immediately to the DfE helpline.</p> <p>Incidents that disrupt testing and/or could potentially impact quality or safety of testing and cannot be resolved locally, should be reported to the DfE helpline.</p> <p>Any other incidents that disrupt testing in any way, but that are resolved locally, should be reported to DfE through the Incident Reporting Form on <a href="http://www.Gov.uk">www.Gov.uk</a>. DfE will escalate issues to DHSC through the clinical governance process for rapid testing as required.</p> <p>DfE Coronavirus Helpline: 0800 0468687 and records of all incidents are kept.</p>				<p>All staff provided with an information booklet.</p> <p>Staff to inform U Patel / A Aydin / S Tuckwood in order result can be recorded.</p> <p>Home Testing Kits and information provided to all staff who enrolled by S Tuckwood (Business Manager)</p> <p>Results register created.</p> <p>Incidents will be recorded and reported to the appropriate dept.</p>	
<p><b>Suspected case whilst on site or</b></p>	<p>Staff, Pupils, Visitors</p>	<p>A list of the main symptoms is available on the Government &amp; NHS websites.</p> <p>When a person's LFD Test result is positive the tested person is advised to stay at home and avoid contact with other people.</p>	<p>3</p>	<p>2</p>	<p>6</p>	<p>All staff are aware of the procedures to follow via verbal updates when required, Risk Assessment, 1:1.</p>	

<p><b>Positive Viral test result</b></p>		<p>This stay at home advice is initially for 10 days, unless the circumstances below apply. Those who test positive should avoid contact with anyone in an at-risk group, including if they live in the same household.</p> <p>When a person develops symptoms compatible with COVID 19 they are advised to go home, avoid contact with others and take a PCR Test in order to determine if they have Covid 19. This test result will determine if they should continue to stay at home or can return to their normal routine.</p> <p>Where a person tests <b>negative</b> for a COVID 19 PCR Test they can return to school and can end their stay at home period.</p> <p>Where a person tests <b>positive</b> for a COVID 19 PCR Test they should go home and avoid contact with others.</p> <p>This stay at home advice is initially for 10 days (or longer if the high temperature symptom continues), unless the circumstances below apply.</p> <p><b>Self-Isolation/Stay at home period reduction to 5 full days from 17/01/22</b> If an infected person tests negative for Covid 19 using LFT Tests on both days 5 &amp; 6 of their stay at home period, they can then return to their normal routine after the second negative test result if they do not have a high temperature (regardless of vaccination status).</p> <p>The default stay at home advice period continues to be 10 days, but this may be ended early if the infected person has taken 2 rapid lateral flow tests and does not have a high temperature.</p> <p>All staff and students attending the school will have access to a Covid 19 PCR Test <u>if they display COVID 19 symptoms</u>, and are encouraged to undertake the test in this scenario.</p> <p><i>The school holds a stock of self-testing kits that are available for use where it is considered that this would increase the likelihood of the test being taken.</i></p> <p><b>Household Contacts</b> Staff members who are household contacts of a person with Covid 19 (or who have stayed overnight in the household of a person with Covid 19) are advised where possible for 10 days to -</p> <ul style="list-style-type: none"> <li>• Work from home.</li> <li>• Avoid persons who are at a higher risk of Covid 19.</li> <li>• Limit close contacts.</li> <li>• Wear a face covering in crowded and enclosed spaces, or when in close contact with others.</li> <li>• Be aware of the symptoms of Covid 19 so that they can react early if they develop them.</li> </ul> <p>Children who are Household Contacts should attend the School as normal.</p> <p>Parents and Staff are requested to immediately inform the school of Covid 19 PCR Test results.</p>				<p>Staff collect kits when required. Information is added to the school register.</p> <p>Parents/carers reminded through emails and the school website.</p> <p>Business Manager to complete the on-line forms to report cases.</p>
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<p><b>Travel off site</b></p>	<p>Staff, Pupils</p>	<p>Travel is only required for essential purposes. (i.e. staff member / child ill)  All persons to limit their use of public transport (Where it is safe and practicable encourage the parents of children to get them to cycle or walk to school).  Travel by coach etc is to be minimised, any SEN requirements taken into account when reducing risks and minimise contact.</p> <p>Although face coverings are no longer mandatory, where travelling includes coming into close contact with others you do not normally meet, the wearing of face coverings will be considered.</p> <p>If a vehicle is being used to transport a child with COVID19 symptoms, wherever possible –</p> <ul style="list-style-type: none"> <li>• Use a vehicle with a bulkhead for segregation.</li> <li>• The driver and the passenger should maintain a distance of 2 metres from each other.</li> <li>• The driver should wear PPE, and the passenger should wear a face mask if they are old enough to do so.</li> <li>• The vehicle should be cleaned and disinfected afterwards.</li> <li>• Tissues should be used if coughing/sneezing and recommend using plastic bags for collection and disposal of the waste.</li> <li>• Handwashing/sanitising before and after transport activities and when disposing of waste.</li> </ul> <p>On dedicated transport –</p> <ul style="list-style-type: none"> <li>• Hands to be sanitised on boarding and disembarking.</li> <li>• Vehicles are to be regularly cleaned, including touch points.</li> <li>• Drivers should have access to and use hand sanitiser throughout the journey and after assisting passengers.</li> </ul> <p>External visits –</p> <ul style="list-style-type: none"> <li>• The Covid 19 safety measures outlined in this Risk Assessment, and those of the venue you are visiting, are to be complied with as far as possible during external visits.</li> <li>• From the Autumn Term 2021, Year 5 children will be attending weekly swimming lessons. Swimming Leader will ensure that all measures are put in place and all equipment required is available.</li> </ul>	<p>2</p>	<p>3</p>	<p>6</p>	<p>Trip leader to ensure all children have face masks and arrange 'spaced' seating if possible.</p> <p>In the very unlikely case that a child is taken home in a staff member's vehicle, there will be 2 members of staff involved.</p> <p>Visors / masks will be available and a bag for the disposal of any tissues.</p> <p>Hand wipes will be in the vehicle.</p> <p>Swimming Leader to ensure all measures are in place to &amp; from lessons.</p>	
<p><b>Contamination during Access to &amp; egress from site</b></p>	<p>Staff, Pupils, Visitors</p>	<p><b>Staff</b>  Staff who are showing any of the signs of COVID-19 are requested NOT come to school.</p> <p><i>Staff parking –</i>  Front car park: Priority for staff who leave the premises around 3.30pm or lunchtime.</p>	<p>3</p>	<p>2</p>	<p>6</p>	<p>All staff have received a copy of this Risk Assessment.</p> <p>All staff have received a copy of the Plans for Re-opening – Aug 21.</p>	

		<p>Rear car park: will remain open until 8.20am only.</p> <p>All staff to 'sign-in' and 'sign-out' electronically in the Foyer.</p> <p>Hand sanitiser is available at the entrances/exits and throughout the school and should be used by all persons when entering and leaving.</p> <p>Common contact surfaces in the Reception area, access control and delivery areas e.g. screens, telephone handsets, desks, are to be regularly cleaned, particularly during peak flow times.</p> <p><b>Visitors</b> All visitors &amp; contractors are to be made aware of site rules.</p>				<p>Staff to ensure they sign in/out to make school aware they are present.</p> <p>Premises staff aware.</p> <p>Visitors &amp; contractors made aware upon arrival.</p>
<b>Contamination within Internal Areas</b>	Staff, Pupils, Visitors	<p>All staff to wash and sanitize their hands upon entering the classroom.</p> <p><i>Strict hygiene rules to be implemented, all staff to be asked to do the following:</i></p> <ul style="list-style-type: none"> <li>• Wash hands on entry and regularly thereafter.</li> <li>• Use alcohol-based hand sanitiser.</li> <li>• Wash hands if face is touched.</li> <li>• All hand contact surfaces to be cleaned regularly.</li> </ul> <p>Equipment Activities and Resources</p> <ul style="list-style-type: none"> <li>• Limit the use of shared resources.</li> <li>• Copiers – Copying requests to be placed in the 'year group' boxes in the office corridor area as previously.</li> <li>• Staff &amp; pupils have their own individual pack i.e. pens, pencils.</li> <li>• Pupils should be reminded only to bring essential items into school.</li> <li>• Books / folders sent home with the children are quarantined for 48 hrs between uses.</li> </ul> <p>Singing activities or playing brass or wind instruments is permitted with the following conditions.</p> <ul style="list-style-type: none"> <li>• Voices are not raised unduly.</li> <li>• Where possible, musical instruments should be cleaned by the pupils using them.</li> <li>• Participants are not sharing instruments.</li> <li>• Good levels of ventilation are provided – preferably the activity is carried out outdoors.</li> <li>• Where larger groups/choirs are singing the ventilation rate should be at least 10l/sec per person.</li> </ul> <p>For advice on practical school Science, D&amp;T, etc. see <a href="https://www.cleapss.org.uk/">https://www.cleapss.org.uk/</a></p> <p><b>Further Information</b></p> <p><i>Meetings:</i> Meetings are to be held either by remote means, rather than face to face (eg. Zoom), or in a large room self-distancing.</p>	3	2	6	<p>Hand washing facilities in all classrooms including paper hand towels &amp; a bin.</p> <p>Resources will no longer be quarantined. Resources to be collected by any member of staff. Teachers are permitted to use the photocopier (in the operations room only) after 4.00pm.</p> <p>Class leader to arrange.</p> <p>Doors &amp; windows to be opened if music lesson in hall.</p> <p>Zoom meetings where possible.</p>

		<p><i>Ventilation:</i> Doors can remain closed due to the colder weather. However, Please ensure that occupied rooms are well ventilated (opening windows where possible).</p> <p><i>Air Monitors:</i> installed in all classrooms.</p> <p><i>Air Purifiers:</i> 6 have been purchased to be used where required.</p> <p>Before starting a lesson indoors, consider if it could be carried out outside instead.</p> <p><i>Lift:</i> Hands are to be washed or sanitised after using the lift.</p> <p><b>Misc.</b></p> <p>Bins to be provided in each main room to collect used tissues and emptied regularly.</p> <p>Drinking water fountains are not in use – these can be used to fill pupils own water bottle.</p> <p>A screen separating the main Reception Staff from persons entering the building is to be opened minimum distance.to allow work to proceed. Any items passed through to be cleaned immediately.</p>				<p>If monitor shows 'Red' – switch off heating and open windows.</p> <p>Lift points will be wiped twice a day by cleaning staff.</p> <p>Pedal bins in all classrooms, toilets and admin areas.</p> <p>Drinking fountains only to be used to refill own water bottle.</p>	
<b>Contamination in Outdoor Areas</b>	Staff, Pupils	<p>External play equipment, if used should be cleaned &amp; disinfected after use.</p> <p>Hand washing facilities are to be provided at the entry/exit points to the playground, and all persons are to wash their hands upon entering and leaving the playground.</p> <p>Specific guidance on sports can be obtained from <a href="https://www.afpe.org.uk/">https://www.afpe.org.uk/</a></p> <p><b>Sporting activities</b> should prioritise outdoor sports where possible.</p> <p>Only Team Sports where national governing bodies have developed guidance (and have been approved by the Government such as those on the list of available grassroots sports) are to be undertaken, and the control measures identified in that guidance adopted.</p> <p>Where lessons are taken inside or outside, the same ventilation, and hand washing protocols etc should be adopted.</p> <p>Facilities should be sufficient to provide adequate shelter from inclement or hot weather where necessary.</p>	3	2	6	<p>Premises staff to organise.</p> <p>Teachers will instruct children to wash their hands. Hand washing facilities installed in both playgrounds (April 21)</p> <p>Guidance includes sports undertaken at Herrick Primary School</p> <p>Hand washing facilities available on both playgrounds, close to the school field.</p>	
<b>Allocation of Staff</b>	Staff	<p><u>Staffing allocation is done on a daily basis and the following are considered:</u></p> <p>Authorisation onto the school site will be by the Headteacher.</p> <p>All staff medical needs to be discussed with the Head teacher prior to them entering the school.</p> <p>Suitable &amp; sufficient provision must be made for the provision of first aid, physical intervention, emergency procedures, etc.</p>	2	2	4	<p>Mrs L Morgan (Lead First-Aider) &amp; Mrs A Aydin (Assistant Head)</p>	
<b>Work planning</b>	Staff, Pupils	<p><b><u>Timetables</u></b> to be reviewed to determine acceptable activities, potential for teaching outdoors.</p> <p><b><u>January 2022:</u></b> Start &amp; finish times have reverted back to 8.40am (gates open)</p>	2	2	4	<p>Timetables created for appropriate year groups.</p>	

		<p>3.15pm finish. Assemblies, breaks and lunchtimes have been revised accordingly. Teachers who wish to remain on the premises for PPA can use the main staff room.</p> <p>Priority is to be given to outdoor PE activities over indoor ones.</p> <p>The use of shared resources (i.e. stationery &amp; equipment) is to be limited, and each item cleaned after each user.</p> <p>Where SEN pupils are attending school the same principles of segregation, hygiene, cohesive staffing and PPE use should be applied as far as is possible. The actual measures to be adopted for each case should be determined by a review of each pupils Health Care/Support Plan/Risk assessment and considering the individual circumstances of each case.</p>				<p>Revised information available in the Resources Room.</p> <p>Max of 10 adults allowed in the Staffroom at one time. Door to be left open at all times.</p> <p>Colour Photocopier to be used by Office staff only.</p> <p>SENCo making the necessary arrangements with staff / parents &amp; organisations.</p>	
<b>Cleaning</b>	Staff, Pupils, Visitors	<p>A cleaning schedule is implemented throughout the site, with regular cleaning of areas and equipment, (e.g cleaning being carried out twice per day), focussing on frequently touched surfaces and ensuring that contact points, such as work surfaces, door handles, taps etc are all thoroughly cleaned regularly.</p> <p>Cleaning protocol is as follows:</p> <ul style="list-style-type: none"> <li>• A combined detergent disinfectant solution or chlorine-based cleaner to be used (COSHH assessment required)</li> <li>• Hard surfaces to be cleaned prior to disinfecting.</li> <li>• Extra attention is to be given to frequently touched areas and surfaces, e.g. doors, toilets, door handles, phones, light switches and door fobs, etc.</li> <li>• Rooms or areas shared by different groups are to be cleaned between each group use.</li> <li>• Hand towels and hand wash are to be checked and replaced as needed by the Premises Officer and cleaning staff.</li> <li>• Enhance the cleaning regimes for toilet facilities, particularly door handles, locks and the toilet flush, etc.</li> <li>• Cleaners are to wear disposable gloves and aprons for cleaning.</li> <li>• Where COVID19 contamination is suspected or identified the waste cleaning materials and used disposable PPE should be double-bagged, then stored securely for 72 hours then thrown away in the regular rubbish after cleaning is finished.</li> <li>• When disinfecting, use disposable cloths, to first clean hard surfaces with warm soapy water, then disinfect the surfaces.</li> </ul> <p>Only cleaning products supplied by the school are to be used.</p> <p>Bin liners should be used in all bins and bins emptied daily.</p> <p>External play equipment is to be cleaned regularly.</p>	3	2	6	<p>Cleaning schedule has been created.</p> <p>Premises staff to clean all classrooms during lunchtime and other areas of the school before and after that time.</p> <p>Premises staff to re-clean at the end of the school day.</p> <p>Antibacterial wipes, Dettol multi-purpose cleaner etc. to be used.</p> <p>Premises staff aware.</p> <p>Pedal bins provided in all rooms with liners.</p>	
<b>Deliveries &amp; Waste collection.</b>	Staff, Pupils, Delivery drivers, Waste operators	<p>If practicable drivers should wash or clean their hands before unloading goods and materials.</p> <p>Hands are to be washed after handling all deliveries or waste materials.</p>	1	3	3	<p>Packages are to be left in the foyer.</p>	



		Waste bags and containers - to be kept closed.				Lids to be kept closed on waste containers. Waste collection to be collected as normal.
<b>Contractors</b>	Staff, Pupils, Contractors	Contractors on site will be asked to sanitize their hands prior to entering the building. Strict hygiene rules to be implemented, all contractors are to be asked to do the following: <ul style="list-style-type: none"> <li>Wash hands on entry into individual work areas – or use alcohol-based hand sanitiser.</li> </ul> The contractor is to notify the premises staff of all areas visited, in order that these can then be thoroughly cleaned. Contractors & Third Party Organisations working on site are to have their own COVID19 Risk Assessments and safe systems of work which are compatible with the school policies.	1	3	3	Sanitizing station in main Reception area.  P Payne will advise contractor upon arrival.
<b>Poor hygiene</b>	Staff, Pupils, Visitors	Wash hands thoroughly and regularly. Use soap and water for at least 20 seconds. Hands to be dried using the disposable towels and disposed of in the bins provided. Avoid touching your face/eyes/nose/mouth with unwashed hands and cover your cough or sneeze with a tissue then throw it in the bin. Provide additional hand washing facilities where necessary. Regularly clean the hand washing facilities and check soap and sanitiser levels. Provide suitable and sufficient rubbish bins for hand towels with regular removal and disposal. Sites may need extra supplies of soap, hand sanitiser and paper towels and these should be securely stored.	3	3	9	All hand washing facilities / bins checked regularly. Premises staff to check during and at the end of the school day. Stock of equipment kept and renewed as and when required.
<b>Canteen use - exposure from large numbers of persons</b>	Staff, Pupils	Hand cleaning facilities / hand sanitiser will be available in any room where people eat and should be used by all persons when entering and leaving the area. Where catering is provided on site, where possible food served should be individually wrapped to avoid contamination. Any cutlery provided should be handed out by staff wearing gloves or allocated separately to users and not provided in communal storage. Payments for staff and pupil lunches will be paid via Parent Pay. <u>Lunchtime arrangements:</u> Trolleys for sandwich boxes to be placed in the corridor of each phase Staggered meal times to be arranged with LTS Catering Classrooms to be cleaned during lunchtimes Dining tables to be cleaned after each setting Drinking water should be provided with enhanced cleaning measures of the tap mechanism introduced. (LTS staff)	3	2	6	Hand sanitisers available at the entrance to both dining halls.  Cleaning timetable created.

		<p>Tables and chairs should be cleaned between each use. (LTS staff)</p> <p>All rubbish and waste should be put straight in the bin by the user and not left for someone else to clear up.</p> <p>All areas used for eating should be thoroughly cleaned at the end of each lunchtime.</p>				<p>Bins provided.</p> <p>Premises staff aware.</p>	
<b>Use of Changing facilities and toilets</b>	Staff, Pupils	<p>Introduce enhanced cleaning of all facilities throughout the day and at the end of each day.</p> <p>Provide suitable and sufficient rubbish bins in these areas with regular removal and disposal - Bin liners should be used in all bins</p> <p>Wash hands before and after using the facilities.</p>	3	2	6	<p>Cleaning staff to follow 'cleaning' timetable throughout the day. This includes – lunchtimes, classrooms, etc.</p> <p>Pedal bins in all rooms with liners.</p>	
<b>Lack of awareness</b>	Staff, Pupils, Visitors	<p>Information is to be displayed around the site reminding persons of current Covid 19 precautions .</p> <p>This information should also be easily understandable for EYFS.</p> <p>A sign to advise parents/carers that there is only a maximum of 3 people allowed in the Reception area at one time, to be produced.</p> <p>“Toolbox talks” will be carried out for all personnel on site, warning them of the risks posed by the virus as well as the control measures outlined in this assessment and from government guidance. This will include informing personnel of the known symptoms.</p> <p>Staff are to challenge any person not adhering to the control measures within this Risk Assessment.</p>	3	2	6	<p>Wash hands signs around the school, including EYFS</p> <p>Max. 3 in Reception foyer – signs to be displayed.</p>	
<b>Emergency procedures (Fire alarm activations etc)</b>	Staff, Pupils, Visitors, Contractors	<p>Emergency evacuations are to take place following social distancing principles as far as is reasonably practicable. Particularly at assembly areas (2m separation).</p> <p>Fire safety procedures have been reviewed to take account of staffing levels. This includes a review of PEEP's and contingencies for unplanned staff absences due to COVID19.</p>	1	2	2	<p>All staff aware of the Fire Procedures Policy</p>	
<b>First Aid provision</b>	Staff, Pupils, Visitors	<p>First aider numbers &amp; locations may need to be reviewed to ensure appropriate cover is maintained.</p> <p>Adequate social distancing of 2m separation is to be maintained with those suspected or confirmed as being Covid 19 patients when direct physical contact is not necessary.</p> <p>When physical contact is necessary PPE appropriate to the level of risk is to be worn (Gloves, face mask, apron, eye protection).</p> <p>Upon completion of first aid, thoroughly wash &amp; dry the hands and any points of contact, and clean &amp; disinfect the affected area.</p>	3	2	6	<p>L Morgan / A Aydin to provide First Aid.</p> <p>Aprons, gloves and visor available if required.</p> <p>Hand wash and Sanitiser available in the First Aid Room.</p>	

**From 1 April 2022 - Government will remove the health & safety requirement for every employer to explicitly consider COVID-19 in their Risk Assessments.**

## Scoring Table

LEVEL OF RISK		OVERALL RATING		HOW THE RISK SHOULD BE TACKLED/MANAGED		
HIGH RISK		15-25		Immediate Management Action		
MEDIUM RISK		9-12		Plan for Change		
LOW RISK		1-8		Continue to Manage		
Likelihood (A)	5 Almost Certain	5	10	15	20	25
	4 Probable /Likely	4	8	12	16	20
	3 Possible	3	6	9	12	15
	2 Unlikely	2	4	6	8	10
	1 Very Unlikely / Rare	1	2	3	4	5
		1 Insignificant / Negligible	2 Minor	3 Moderate	4 Major	5 Critical / Catastrophic

## Impact (B)

### Risk Score

To calculate the Risk Score in the Risk Assessment Register above, simply multiply the Impact by the Likelihood to identify the level of risk as per the table above.

## Risk Scoring Guide

Consider the potential harm or injury that could result from the identified hazard if an accident or incident were to occur, based on the table below.

Impact Criteria (B)	IMPACT	SCORE	HEALTH & SAFETY EFFECT
	Critical/ Catastrophic	5	Multiple deaths of employees, service users, members of the public, etc.
	Major	4	Death of an employee, service user, member of the public, etc.
	Moderate	3	Serious injury (acute, chronic of life-changing) to employee, service user or member of the public requiring medical intervention.
	Minor	2	Minor injury such as a bump or bruise that may require First Aid treatment and the person returns to work.
	Insignificant / Negligible	1	A day to day issue/problem but negligible harm would result.

Now consider the likelihood of that harm or injury being realised based on the expected frequencies in the table below.

Likelihood Criteria (A)	LIKELIHOOD	SCORE	EXPECTED FREQUENCY
	Almost Certain	5	Reasonable to expect that the event <b>WILL</b> undoubtedly happen/recur, possibly frequently and is probable in the current year
	Probable / Likely	4	Event is <b>MORE THAN LIKELY</b> to occur, will probably happen/recur, but is not a persisting issue. Will possibly happen in the current year and be likely in the longer term
	Possible	3	<b>LITTLE LIKELIHOOD</b> of event occurring. Not likely in the current year, but reasonably likely in the medium/long term.
	Unlikely	2	Event <b>NOT EXPECTED</b> . Do not expect it to happen/recur. Extremely unlikely to happen in the current year, but possible in the longer term.
	Very Unlikely / Rare	1	<b>EXCEPTIONAL</b> event. This will probably never happen/recur. A barely feasible event.